

Public Document Pack

Date of meeting Monday, 17th September, 2012
Time 7.00 pm
Venue Committee Room 2. Civic Offices, Merrial Street,
Newcastle-under-Lyme, Staffs ST5 2AG
Contact Julia Cleary 01782 742227

Grants Assessment Panel

AGENDA

PART 1- OPEN AGENDA

- 1 MINUTES OF PREVIOUS MEETING (Pages 1 - 4)**
To agree as a correct record, the minutes of the meeting held on 11 June 2012.
- 2 DECLARATIONS OF INTEREST**
To receive declarations of interest from Members on items included in this agenda
- 3 Community Chest (Pages 5 - 6)**
- 4 Small Grants (Pages 7 - 14)**
- 5 Cultural Grants (Pages 15 - 20)**
- 6 URGENT BUSINESS**
To consider any business which is urgent within the meaning of Section 100B (4) of the Local Government Act 1972

Members: Councillors Bannister, Mrs Cornes, Eagles, Mrs Heames, Mrs Johnson, Stringer, Miss Walklate and Mrs Winfield (Chair)

'Members of the Council: If you identify any personal training / development requirements from the items included in this agenda or through issues raised during the meeting, please bring them to the attention of the Committee Clerk at the close of the meeting'

Officers will be in attendance prior to the meeting for informal discussions on agenda items.

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GRANTS ASSESSMENT PANEL

Monday 11 June 2012

Present:- Councillor Mrs J Winfield – in the Chair
Councillors Eagles, Mrs Johnson, Stringer and Miss Walklate

1. APOLOGIES

Apologies for absence were received from Councillors Bannister, Mrs Cornes and Mrs Heames.

2. MINUTES OF PREVIOUS MEETING

Resolved:- That the minutes of the meeting of this Panel held on 27 February 2012 be approved as a correct record.

3. DECLARATIONS OF INTEREST

Councillor Stringer declared an interest in the Community Chest application submitted by Audley Parish Council (member of Parish Council).

4. SMALL GRANTS

Consideration was given to six applications for financial assistance from the Small Grants Scheme.

Resolved:- (a) That the following grant be approved:-

<u>Organisation</u>	<u>Amount (£)</u>
Newcastle Lions Club – Message in a Bottle	800
Savana – Awareness Raising for Residents of Newcastle aged between 11-18	1000
Newcastle-under-Lyme Stoke-on-Trent Forum – Printing of Newsletter	590
North Staffs Polish Day Care Centre	1250

(b) That no grant be awarded at this time in respect of the application submitted by the Midland Franco Anglo Association without prejudice to a revised application being submitted at a later date, following discussions with the officers, regarding additional information required by the Panel sufficient to enable an informed decision to be made.

(c) That consideration of the application submitted by Vitalise be deferred to a subsequent meeting to enable the officers to secure further information from the applicants including clarification on how many borough residents are likely to benefit from the proposed respite care breaks.

(d) That in respect of the application submitted by Newcastle-under-Lyme 50+ Forum, the applicant be requested to review procedure for the distribution of the quarterly newsletter and to explore alternative printing

Grants Assessment Panel - 11/06/12

arrangements making use of technology that may be an offer/available at local schools and/or colleges.

(e) That the possibility of a further grant of up to £1250 being made to The North Staffordshire Polish Day Care Centre be considered at the meeting of the Panel scheduled for 3 March 2013 subject to the satisfactory outcome of discussions between the applicant and the officers to clarify the provision of activities aimed at younger persons.

5. CULTURAL GRANTS

The panel considered eight applications for Cultural Grants:-

Resolved:- (a) That the following grants be awarded:-

<u>Organisation</u>	<u>Amount (£)</u>
Letting in the Light	1500
North Staffs Special Adventure Playground	600
Newcastle Drama and Music Festival	1000
New Vic Borderlines	1390
Friends of the Borough, Museum and Art Gallery	705

(b) That consideration of the application submitted by North Staffs Symphony Orchestra be deferred to a subsequent meeting to enable the applicant to provide additional information to clarify the following issues raised by Panel Members:

- How are concerts marketed?
- How many attended previous events?
- What is done to attract a younger audience?

(c) That consideration of the application submitted by Keele Concerts Society be deferred to a subsequent meeting to enable the Panel to be updated on the outcome of other applications for financial assistance made by the applicant.

(d) The consideration of the application submitted by Cauldwell Children be deferred to a subsequent meeting to enable the Panel to be updated on the outcome of an application for financial assistance made by the applicant to Staffordshire County Council and the involvement of the Ambassador Theatre Group Creative Learning Team. The Panel also asked for confirmation of the venue to be used for the workshops.

6. COMMUNITY CHEST

Consideration was given to a report advising members of Community Chest applications processed for the periods April 2011 to March 2012 and April 2012 to June 2012.

The Panel was also asked to note the action taken by the Chair to approve an application made by Kidsgrove Town Council in the sum of £500 in regard of the Queen's Diamond Jubilee Celebrations. Although approved, the Panel was advised that the grant had not been taken up due to the application being subsequently withdrawn.

The Panel also considered an application made by Audley Parish Council for resurfacing of car parks at Halmer End (Podmore Lane) and Audley Methodist Church at a cost of £350.

Resolved:- (a) That the Panel note the applications received and processed to date.

(b) That the application submitted by Audley Parish Council in the sum of £350 be supported.

(c) That the situation regarding withdrawal of the application made by Kidsgrove Town Council be noted.

**MRS J WINFIELD
Chair**

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COMMUNITY CHEST

Submitted by: Sara Shuker

Portfolio: Resources and Efficiency

Ward(s) affected: All Wards affected

Purpose of the Report

To inform Members of Community Chest applications processed at the time of writing this report for the period April 2011 to August 2012.

Recommendations

- (a) That the Panel notes the applications received and processed to date.
- (b) That the Panel considers application from Audley Parish Council.

1. **Background**

1.1 46 applications had been received for the financial year 2012/13 from 12 Locally Based Bodies: -

- A Total of £20,001.50 has been granted in grants from £36,601.50 applied for.
- 18 received full grants applied for, 17 received partial grants, 5 applications refused, 1 application was withdrawn, 3 awaiting further information, 1 waiting to be appraised and 1 application to be considered by the Grants Assessment Panel.
- APC 1213 04 Audley Parish Council, Planting of 20 native beech trees along Nantwich Road, towards Balterley gate way to Audley in commemoration of HM Elizabeth's Diamond Jubilee. The Parish Council are applying for £650.00 to plant 20 trees along highway on the gateway to Audley approaching the village, there is also a sign to be installed, total cost of the project is £1075.00 with the trees costing £575.00 and the sign approximately £500.00.

2. **Issues**

2.1 Application received from Audley Parish Council requires Panel decision.

3. **Options Considered**

N/A

4. **Proposal**

4.1 Panel consider approval of the application from Audley Parish Council.

5. **Reasons for Preferred Solution**

5.1 Audley Parish Council acts as a Locally Based Body and therefore cannot determine its own application, hence the referral to Panel for decision.

6. **Outcomes Linked to Sustainable Community Strategy and Corporate Priorities**

All applications approved cover a range of the Sustainable Community Strategy and Corporate Priorities

7. **Legal and Statutory Implications**

N/A

8. **Equality Impact Assessment**

N/A

9. **Financial and Resource Implications**

A breakdown of the current budgets for the Locally Based Bodies 2012/13

10. **Major Risks**

N/A

11. **Key Decision Information**

N/A

12. **Earlier Cabinet/Committee Resolutions**

N/A

14. **List of Appendices**

N/A

15. **Background Papers**

Applications made from April 2012 to August 2012
APC 1213 04 Audley Parish Council application

Agenda Item 4

SMALL GRANTS

Submitted by: Robin Wiles, Partnerships Officer (Community Development)

Portfolio: Resources and Efficiency

Ward(s) affected: The applications for consideration potentially affect all Wards

Purpose of the Report

To consider applications submitted to the Small Grants scheme for the second quarter of 2012/13.

Recommendation

That the Panel considers the applications submitted with a view to determining whether a grant should be awarded, and if so, at what level.

Reasons

Grants Assessment Panel's remit is to determine which of the grant applications meet the Council's Corporate Priorities and merit an award.

1. **Background**

- 1.1 The Small Grants budget for 2012/13 is £22,000.00.
- 1.2 Voluntary & Community groups can apply for a grant of up to £2,500.00.
- 1.3 At the Panel meeting of Monday 11 June, 4 grants were awarded totalling £3,640.00.
- 1.4 The balance in the budget therefore stands at £18,260.00.

2. **Issues**

- 2.1 Six applications have been received for submission to this meeting.
- 2.2 For information about applications for consideration for this meeting, please see Appendix One.

3. **Options Considered**

- 3.1 For each application, GAP can award:-
 - Full Grant
 - Partial Grant
 - No Grant
 - Defer a decision until the next Panel meeting, either to obtain further information, and/or to invite the applicant to attend the meeting dependant on whether there are any time constraints on projects seeking funding.

4. **Proposal**

4.1 The applications received are from eligible organisations, and contribute towards meeting the Council's Corporate Priorities and the priorities of the Sustainable Community Strategy.

4.2 Projects (not organisations) that receive a grant in two successive years are required to take a break for the following year before they are eligible to apply again.

4.3 Members consider each application on its merits, taking into account other possible funding options that applicant may be able to apply to.

5. **Reasons for Preferred Solution**

5.1 There may be other sources of funding to which applicants can be directed should they be awarded no grant, or a partial grant.

6. **Outcomes Linked to Sustainable Community Strategy and Corporate Priorities**

6.1 All the applications for consideration meet both Corporate Priorities and those of the Sustainable Community Strategy – please see the applications for further details.

7. **Legal and Statutory Implications**

Not applicable.

8. **Equality Impact Assessment**

8.1 All applications, if awarded, would be expected to have a positive impact on the communities that they benefit.

9. **Financial and Resource Implications**

9.1 The annual budget for the Small Grants scheme is £22,000.00.

9.2 Applications submitted for this GAP meeting total £11,107.47. If all applications were approved for a full grant, that would leave £7,152.53 in the budget.

10. **Major Risks**

Not Applicable.

11. **Key Decision Information**

11.1 The applications for consideration potentially affect all Wards.

12. **Earlier Cabinet/Committee Resolutions**

Not Applicable.

14. **List of Appendices**

Appendix A - Small Grants details.

Appendix B - Application 2012/13 Record.

15. **Background Papers**

Copies of applications will be e-mailed to Panel members. Hard copies will not be made available to reduce printing costs, but can be viewed in advance - please contact Robin Wiles on 742493 or robin.wiles@newcastle-staffspartnership.org.uk.

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APPLICANT	REF	AWARD REQUEST	THE ORGANISATION AND ITS PROJECT	COST OF PROJECT	PREVIOUS AWARDS	OTHER FUNDING	RECOMMENDATION
Lifeworks Staffordshire.	SG 1213 07	£2,000.00.	Lifeworks Staffordshire is a Registered Charity based in Wolstanton that supports people with Autistic Spectrum Conditions. Currently they support 200 service users. They are applying for funds to purchase a range of autism specific books & DVDs to establish a library of materials for their service users, parents, carers and volunteers.	£2,000.00	£500.00, 2009/10.	N/A.	No.
Sandbourne Training & Development CIC.	SG 1213 08	£1,983.47.	Sandbourne Training & Development CIC is a new Community Interest Company that aims to provide mentoring & training in North Staffordshire to unemployed individuals and to small companies. They are applying for funds to develop and deliver workshops and subsequent support for women in disadvantaged areas of Newcastle-under-Lyme to assist them either into entering employment or to help them with self-employment and volunteering.	£1,983.47.	No.	N/A.	Possibly for revenue element of £1,148.00.
North Staffs Special Adventure Playground.	SG 1213 09	£1,572.00.	North Staffs Special Adventure Playground (NSSAP) is a provider of services to children & young people with disabilities, and their families and carers. It operates from a purpose-built site in central Newcastle-under-Lyme. They are applying for funds to refurbish their outdoor play area for children with disabilities without which some items will have to be withdrawn from operation.	£1,572.00.	£1,500.00, 2011/12.	N/A.	Yes, £1,572.00.
Sife Keele.	SG 1213 10	£1,500.00.	SIFE is an international non-profit organisation that works with leaders in business and higher education to mobilise university students to make a difference in their communities while developing the skills to become socially responsible business leaders. Sife Keele is a recently formed branch at Keele University. They are applying for funds to run two projects in the next 12 months, including working with Year 9 pupils aged 13/14 to improve their maths skills and raise aspirations.	£1,500.00.	No.	N/A.	No.
Challenge North Staffs.	SG 1213 11	£2,052.00.	Challenge North Staffs (CNS) is a partnership, managed by Stoke-on-Trent CAB, to tackle Hate Crime across North	£100,642.00.	No.	Various, including:-	Yes, £2,052.00.

APPLICANT	REF	AWARD REQUEST	THE ORGANISATION AND ITS PROJECT	COST OF PROJECT	PREVIOUS AWARDS	OTHER FUNDING	RECOMMENDATION
Page 12			<p>Staffordshire.</p> <p>They are applying for funds to support the work of CNS in Newcastle-under-Lyme, including:-</p> <ul style="list-style-type: none"> • Awareness raising with voluntary and community groups who deal with vulnerable groups. • Development & maintenance of reporting centres and publicity outlets. • Supporting victims of hate crime who are Newcastle-under-Lyme residents. 			<p>£13,300.00 – Staffordshire County Council.</p> <p>£46,000.00 – Stoke-on-Trent City Council.</p>	
Newcastle-Staffs Foodbank.	SG 1213 12	£2,000.00.	<p>Newcastle-Staffs Foodbank is a new initiative, instigated by Newcastle Churches Together, to establish a Foodbank for Newcastle-under-Lyme, in partnership with the Trussell Trust, and national charity that supports Foodbanks across the UK. Foodbanks provide access to emergency food supplies to people/families referred by appropriate agencies – there is a Stoke-on-Trent Foodbank that recently opened.</p> <p>They are seeking funds towards their start-up costs.</p>	£3,030.00.	No.	Various applications pending.	Yes, £2,000.00.

BUDGET GAP	REF	DATE REC.	ACKNOWLEDGED	APPLICANT	PROJECT	APPLIED	APPLIED BALANCE	GRANTED	%	ACTUAL BALANCE	END DATE	EVAL FORM	C.R. ENTRY?	NOTES
June '12	SG 1213 01	09/05/12	10/05/12	Middle Franco Anglo Association.	Consultation	£ 976.89	£ 21,033.01	£ 800.00	0%	£ 22,000.00	N/A		Yes	
June '12	SG 1213 02	10/05/12	16/05/12	Newcastle-under-Lyme Lions Club.	Message in a Bottle.	£ 1,000.00	£ 20,023.01	£ 800.00	80%	£ 22,000.00	N/A		Yes	
June '12	SG 1213 03	17/05/12	18/05/12	Vitalise.	Respite Care Breaks for Disabled People and Carers.	£ 1,179.75	£ 16,843.26	£ -	0%	£ 21,200.00	N/A	Jun-13	Yes	Deleted
June '12	SG 1213 04	21/05/12	21/05/12	Savana.	Awareness raising for Newcastle residents aged 11 > 16.	£ 2,500.00	£ 16,343.26	£ 1,000.00	40%	£ 20,200.00		Jun-13	Yes	
June '12	SG 1213 05	22/05/12	23/05/12	Newcastle-under-Lyme 50+ Forum.	50+ Forum Newsletter.	£ 1,000.00	£ 15,343.26	£ 590.00	59%	£ 19,610.00		Dec-12	Yes	
June '12	SG 1213 06	22/05/12	23/05/12	The North Staffordshire Polish Day Care Centre (NSPDC).	Day Care Centre sessions.	£ 2,500.00	£ 12,843.26	£ 1,250.00	50%	£ 16,360.00			Yes	
Sep-12	SG 1213 07	02/07/12	03/07/12	Lifeworks Staffordshire	Lifeworks Library Resource Centre.	£ 2,000.00	£ 10,843.26	£ -					Yes	
Sep-12	SG 1213 08	16/07/12	17/07/12	Staffordshire Training & Development CIC.	Support for Women into Jobs.	£ 1,953.47	£ 8,889.79	£ -					Yes	
Sep-12	SG 1213 09	13/08/12	22/08/12	North Staffs Special Adventure Playground	Retubishment of outdoor play area for children with disabilities	£ 1,572.00	£ 7,317.79	£ -					Yes	
Sep-12	SG 1213 10	16/08/12	22/08/12	Staffs Special Adventure Playground	Working with Year 9 students to improve maths skills.	£ 1,500.00	£ 5,817.79	£ -					Yes	
Sep-12	SG 1213 11	20/08/12	22/08/12	Challenge North Staffs.	Challenge North Staffs, Newcastle-under-Lyme.	£ 2,052.00	£ 3,765.79	£ -					Yes	
Sep-12	SG 1213 12	22/08/12		Newcastle-Staffs Foodbank.	Newcastle-Staffs Foodbank.	£ 2,000.00	£ 1,765.79	£ -					Yes	
				Average		£ 20,264.21	£ 3,640.00	£ 520.00	40%					

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CULTURAL GRANTS

Submitted by: Executive Director – Operational Services

Portfolio: Culture and Active Communities

Ward(s) affected: All

Purpose of the Report

To consider the attached applications for Cultural Grants.

Recommendation

To approve the recommendation as indicated in the report.

Reasons

To support local art and community groups to develop cultural activities and events for the community.

1. **Background**

1.1 The Council has always maintained its support to local organisations by providing a fund, which is allocated to cultural activities. This allows groups or organisations to apply for grants up to £1500 in any one year.

2. **Issues**

2.1 The list as shown in Appendix a identifies the Groups applying for funding this round.

3. **Outcomes Linked to Sustainable Community Strategy and Corporate Priorities**

3.1 The organisations cater for the following Council Corporate Priorities:

No. 1 – Creating a Cleaner, Greener and Safer Borough

No. 2. - Creating a Borough of Opportunity

No. 3. - Creating a Healthy and Active Community

4. **Legal and Statutory Implications**

There are no statutory or legal implications.

5. **FINANCIAL AND RESOURCE IMPLICATIONS**

5.1 The amount allocated for 2012/13 is £14,360. If all the grants are approved to the sum of £4622.50, this will leave a balance of £3142.50.

6. **Major Risks**

6.1 Events may be unable to take place if funding is not available.

7. **List of Appendices**

Appendix A – List of organisations seeking grant aid

Appendix B – Spreadsheet of awards and balance 2012-2013

APPLICANT	REF	AWARD REQUEST	THE ORGANISATION AND ITS PROJECT	COST OF PROJECT	PREVIOUS AWARDS	OTHER FUNDING	RECOMMENDATION
North Staffs Symphony Orchestra	12/13/01	£1500	<p>The NSSO has been existence since 1903 and provides access to affordable orchestral concerts. Their annual concerts season consists of two concerts in Newcastle and two in Stoke.</p> <p>Their application is to support the NSSO Annual Four-Concert programme 2012-13. There are two concerts scheduled for Newcastle – at Wolstanton High School in Feb 2013 and June 2013. The grant would help cover conductor and musicians' fees and venue hire. The total budget for the Newcastle concerts is £3700.</p>	£8,385	<p>£1500 10/11</p> <p>£500 08/09</p>	<p>£3200 Ticket sales estimate</p> <p>£240 programme sales estimate</p> <p>£1900 members subs</p>	Deferred from June meeting
Caudwell Children	12/13/07	£1500	<p>Caudwell Children is a national charity based in Stoke that exists to transform the lives of disabled young people and their families through family Support Services, activities and therapy.</p> <p>Health Hullabaloo - is a programme of drama creative writing workshops for disabled children in Newcastle to take place between Nov 12-March 13.</p> <p>66% of disabled children n Staffordshire do not have access to arts activities. They face barriers including poverty, lack of accessibility and social isolation.</p> <p>The project in partnership with the Ambassador theatre group Creative learning Team is designed to address these needs. Over 3 days the children will learn new skills in drama and creative writing (with City Voices) which will raise aspirations and improve quality of life. The workshops will take place at the Victoria Hall and regent theatre theatre and participant families will be engaged from Newcastle Borough residents.</p> <p>The seek assistance with the costs of artist/professional fees, venue hire, production costs etc</p>	£3542	£1,196 07/08	<p>£800 SCC (confirmed)</p> <p>£350 Caudwell (con)</p>	Deferred from June meeting – feedback received
Marsh Hall Community Centre Users	12/13/09	£582.50	<p>The users of Marsh Hall are seeking funding for Willows at the Marsh Hall. The users include the junior youth club, May bank pre school group, Slimming World, Girl Troupes and Bingo Club.</p> <p>The hall wants to revitalise its front garden by working with Redstone Willow artist to create a living willow structure. Users of the hall will take part in making the structure at weekend workshops as will the local community in order to encourage use of the hall. The workshops will be intergenerational and will encourage networks between users and promote better community cohesion.</p>	£902.50	None	£320 Marsh Hall Committee (hall hire, heating, refreshment contribution)	To be discussed

APPLICANT	REF	AWARD REQUEST	THE ORGANISATION AND ITS PROJECT	COST OF PROJECT	PREVIOUS AWARDS	OTHER FUNDING	RECOMMENDATION
CEDARS (Pupils referral unit) Page 18	12/13/10	£1500	A Year of Textiles. A textiles project working with the Cultural sisters to run workshops on felt, paper and cloth for CEDARS pupils, their parents, carers and the local communities. The artists will work with the groups for 12 days in early 2013. The project will end with a textiles festival at Easter. There will be open sessions at Knutton, Silverdale Primary and St John Fisher. This is intended to be the first art of a project using textiles to explore our local mining heritage.	£5700	07/08 £1200 08/09 £1200 10/11 £900	£800 ACE (unconfirmed) £1100 County councillor funding (unconfirmed) £800 Lions fund (unconfirmed)	Late application. To be discussed.

Appendix B

BUDGET 2012/13

£ 14,360.00

GAP.	REF.	APPLICANT.	PROJECT	APPLIED.	GRANTED.	ACTUAL BALANCE.	NOTES.
11/06/12	12/13/01	North Staffs Symphony Orchestra	Annual Four Concert Programme	£1,500.00	£ -	£ 14,360.00	deferred
11/06/12	12/13/02	Letting in the Light	Animate Digital Media	£1,500.00	£ 1,500.00	£ 12,860.00	successful
11/06/12	12/13/03	North Staffs Special Adventure Playground	Christmas Variety Show	£600.00	£ 600.00	£ 12,260.00	successful
11/06/12	12/13/04	Newcastle Drama and Music Festival	Festival for Music Speech & Drama	£1,500.00	£ 1,000.00	£ 11,260.00	successful
11/06/12	12/13/05	Keele Concerts Society	Taiko Drumming Workshops	£1,400.00	£1,400	£ 9,860.00	successful
11/06/12	12/13/06	New Vic Borderlines	Midsummer Nights Dream	£1,390.00	£ 1,390.00	£ 8,470.00	successful
11/06/12	12/13/07	Caudwell Children	Drama & Creative Writing Workshops	£1,500.00		£ 8,470.00	deferred
11/06/12	12/13/08	Friends of Borough Museum	Bandstand Project on Brampton Park	£705.00	£ 705.00	£ 7,765.00	successful
				£10,095.00	£6,595.00	£ 7,765.00	
10/09/12	12/13/01	North Staffs Symphony Orchestra	Annual Four Concert Programme	£1,500.00			
10/09/12	12/13/07	Caudwell Children	Drama & Creative Writing Workshops	£1,500.00			
10/09/12	12/13/09	Marsh Hall Community Centre	Willowcraft sculpture workshops	£1,040.00			
10/19/2012	12/13/10	CEDARS	A Year of Textiles	£582.50			
				£4,622.50			

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